## **Privacy statement Barbara Hagemann**

#### General

Barbara Hagemann, advocaat arbeidsrecht is the trade name of DOT B.V., a Dutch legal practice company, whose purpose it is to conduct the practice of attorney (advocaat), ("Barbara Hagemann"). Barbara Hagemann respects your personal data and ensures that the personal information shared with us or otherwise obtained by us is handled confidentially. Personal data concern all information relating to a person. Data providing indirect information relating to a person are also personal data. The below implements the duty to supply information to the data subject whose personal data are processed by Barbara Hagemann as set out in the General Data Protection Regulation ("GDPR").

#### Data controller and communication

Barbara Hagemann is the controller processing personal data. Any questions in respect of the processing of personal data may be directed to: barbara@hagemann.legal.

#### Purpose of processing personal data

Barbara Hagemann processes personal data to enable us to offer services, to improve our services and to communicate directly with you as a data subject. More specifically, Barbara Hagemann processes personal data for the purposes listed below:

- provision of legal services, contract-based or otherwise, including the conduct of legal and other proceedings, consultation, mediation and referral, as well as defence against liability and complaints about services;
- collection of invoices;
- compliance with legal obligations and other regulations and rules of conduct;
- marketing and communication activities;
- recruitment and selection.

Barbara Hagemann may also process personal data in other cases, with the data subject's permission or in case of legitimate interest.

#### Which personal data are processed?

Barbara Hagemann may process the following types or categories of personal data: name, gender, contact details, company details, financial information, other information shared by the data subject or received or may be received by Barbara Hagemann through public sources or from third parties such as counterparties or opposing parties.

### Basis for personal data processing

Barbara Hagemann processes personal data based on the following grounds as referred to in Article 6 GDPR:

- legal obligation;
- performance of a contract;
- consent given by the data subject; and
- legitimate interest.

### Sharing personal data with third parties

Barbara Hagemann will only share your personal data with third parties insofar as necessary for the services and with due observance of the purposes referred to above. This may include temporarily having the practice conducted by a substitute lawyer, commissioning an expert examination, or engaging a third party such as an IT supplier on behalf of and commissioned by Barbara Hagemann, but also sharing your personal data in connection with legal or other proceedings or correspondence with a counterparty or opposing party.

In addition, Barbara Hagemann may share personal data with a third party such as a data protection supervisor or any other body vested with public authority, but only insofar as required by law.

A processing agreement is concluded with the party processing your personal data on behalf of and commissioned by Barbara Hagemann, hence such third party is also obliged to comply with the GDPR. Third parties offering services as controllers engaged by Barbara Hagemann, are by themselves responsible for compliance with the GDPR in respect of the (further) processing of your personal data. Such third parties may include an auditor, civil-law notary or a third party engaged for a second opinion or an expert report.

#### Personal data security

Barbara Hagemann attaches great value to the security and protection of your personal data and taking into account the state of the art, ensures adequate technical and organisational measures to guarantee a security level tailored to the risk. If Barbara Hagemann uses the services of third parties, such as an IT supplier, Barbara Hagemann will set out arrangements on adequate security measures in a processing agreement in connection with the protection of personal data.

# Retention period for personal data

Barbara Hagemann will keep the personal data it processes no longer than is necessary for the above-mentioned purposes for personal data processing or is required by legislation and regulations.

### Privacy rights of data subjects

Any requests for access, rectification, restriction, opposition, data portability and cancellation of your personal data or withdrawal of consent given before, may be sent by email to barbara@hagemann.legal or by post to Barbara Hagemann, Nassaulaan 13, 2514 JS The Hague. We will respond within four weeks of receiving your request.

Circumstances may arise due to which Barbara Hagemann may not be able to carry out your request as a data subject in whole or in part. These may include lawyer client confidentiality and statutory retention periods.

You are entitled to file a complaint with the supervisory authority. In the Netherlands, this is the Dutch Data Protection Authority (Dutch DPA).

#### Amendment to privacy statement

Barbara Hagemann is entitled to amend the content of this privacy statement. Any amendments to the privacy statement will be published on www.hagemann.legal

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